

General Overview

ELIGIBILITY

- The Internship Grant is available to undergraduate students who have completed at least 15 credit hours at Texas A&M-San Antonio.
- Students must have a minimum of 2.5 GPA.
- Students must be enrolled in a credit-bearing internship the semester they receive the grant.
- Students must complete at least 100 hours at their internship site throughout the semester.
- Student clinical teaching and research experiences may be eligible. Consideration preference will be given to students completing an experience with an off campus partner.
- Students receiving another award/scholarship for an internship experience are **not** eligible.
- This is a one-time award. Previous Internship Grant recipients are **not** eligible for a second award.

Experience: An experiential learning experience including an internship, research, or student teaching.

Underpaid: An experience where students are making less than minimum wage.

REQUIREMENTS OF GRANT RECIPIENT

- Students receiving the Internship Grant must attend an internship orientation session, led by the Internship Coordinator (located in the Mays Center).
 - Complete a minimum of 30 hours or 30% of your internship hours (whichever is greater) by midterm.
 - Be in good standing, display professionalism, and attend the hours agreed upon with your internship supervisor throughout the internship experience.
 - Grant recipients will be required to meet with a Mays Center Career Advisor regarding *how to build the internship experience into their professional resume*.
 - Recipients will need to *submit at least one photo* of yourself at your internship site and a reflection answering the following questions: *What skills did you gain from your internship experience? Throughout your internship experience what mays center resources did you find helpful and why?*
 - Recipients will need to complete the end-of-experience evaluation in Handshake.
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The INTERNSHIP Grant Application

CHECKLIST

Please complete everything on the checklist before submitting your application.

- Attached a copy of my resume
- Attached a copy of my semester schedule
- Listed my internship course learning outcomes in my Handshake Internship application
- Attached a copy of my internship position description
- Attached a copy of my essay (must be 300 words or fewer)
 - Essay question: How will this internship help you progress toward your career goal(s)?

NOTE – Submission of the Internship Grant application gives Mays Center Staff permission to contact your internship site supervisor to verify your internship listed on the application form and permission to disclose you are a Texas A&M–San Antonio student enrolled in an internship class.

