Texas A&M University-San Antonio

15.01.99.O0.01 Research Agreements
Approved: May, 2012
Next Scheduled Review: May, 2014

Procedure Statement

This Procedure provides the structure for conducting research at TAMU-SA.

Reason for Procedure

This Procedure is required by System Policy 15.01 Research Agreements.

Official Procedure

1. GENERAL

1.1 The CEO of TAMU-SA shall appoint a Chief Research Officer and will submit for Chancellor approval the procedures for implementing research projects funded by federal, state, commercial, gift, or specific donated funds. These implementation procedures will be established by the University’s Chief Research Officer upon the awarding of the initial research-based funding (federal, state, or otherwise) to the University.

1.2 The TAMU-SA Chief Research Officer will assure that research conducted is consistent with the mission of the System member and the System.

1.3 The TAMU-SA Chief Research Officer will assure that all research conducted at the University complies with all applicable system, local, state, and federal policies, regulations, and guidelines.

1.4 Annually, the TAMU-SA Chief Research Officer will create a report detailing ongoing research projects. This report will be provided to the CEO who will forward the report to the Chancellor. Such reports shall be made available to the System Board of Regents (board) on request.

1.5 The TAMU-SA Chief Research Officer shall establish procedures to assure that researchers are aware of, and compliant with, all applicable research policies, regulations, and guidelines; and noncompliance shall be grounds for dismissal of the individual and/or suspension of the project.
1.5.1 All individuals who will act as Primary Investigators (PIs), Co-Investigators, and Research Assistants on any study involving human subjects shall complete a Research Ethics Training package specified by the Institutional Review Board (IRB) before the Board will accept the IRB Proposal for that project for review.

1.5.2 All Primary Investigators (PIs), Co-Investigators, and Research Assistants who conduct any study involving human subjects much be current on their Research Ethics Training requirements before the Board will accept the IRB Proposal for that project for review. The IRB will specify the time period after which Refresher Research Ethics Training must be completed.

1.5.3 When the PI is a student, he or she must be supervised by a Research Supervisor. The Supervisor must be an employee of the University. Research Supervisors are considered Co-investigators. Both the Student PI and Research Supervisor must comply with the respective Research Ethics Requirements specified in sections 1.5.1 and 1.5.2 of this document.

1.5.4. The Chair of the IRB (or his or her designate) will maintain Research Ethics Training records.

2. CONTROL OF RESEARCH PRODUCTS

2.1 In general, the results of investigations by, or under the direction of, the research or teaching staffs of the System during the course of their regularly assigned duties shall become the property of the System and shall be so used and controlled as to produce the greatest benefit to the public and to the System. Priority for benefits accrued by TAMU-SA for the results of research investigations will lie within the San Antonio community.

3. ADVERTISING POLICY

3.1 If the results expected from a cooperative undertaking are such that the outside party desires to use the name of the University or System in its advertising, provisions for such use shall be included in a written agreement approved by the CEO. Advertising referring to these results shall be so worded as not to imply the endorsement by the University or the System of a specific product or producer, and shall reflect credit upon the University, System, its personnel, and its activities.

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Related Statutes, Policies, or Requirements

- System Policy 15.01 Research Agreements
- System Policy 17.01 Intellectual Property Management and Commercialization
- System Policy 60.01 Relationships with Affiliated Organizations
- System Regulation 15.99.01 Use of Human Subjects in Research
- System Regulation 15.99.03 Ethics in Research and Scholarship
- System Regulation 15.99.04 State Review of Federal Grants and Loans

Contact Office

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