Call to order: A meeting of the Texas A&M University-San Antonio Foundation Board Members was convened on Monday, November 18, 2013 at 9 a.m. at the Plaza Club, 100 W. Houston Street, Suite 2100, San Antonio, Texas, 78205. Chairman of the Board, Mark Outlaw presiding and Evangeline “Vangie” Flores, Secretary.

Members Present
Mark Outlaw, Chair
Dr. Arline Patterson, Past Chair
Vangie Flores, Secretary
Dr. Roger Campos
Christopher Clark Welder
Douglas Carter
Kirk Kistner
Harold Oliver
Raul B. Fernandez
Josue Reyes
Ida Clement “Weisie” Steen

Members Absent
Anthony White, Treasurer
Dr. Frank Madla III
Frances Ortiz Schultschik
Isaac Ayala
Derek Naiser
Amparo Ortiz

Texas A&M University-San Antonio Staff Present:

Dr. Maria Hernandez Ferrier, President Texas A&M University-San Antonio (Ex-Officio)
Anthony Alcoser, Assistant Director of Development, Institutional Advancement
April S. Esquivel, Advancement Coordinator, Institutional Advancement

Call to Order

Mark Outlaw, Chair called the meeting to order at 9:19 a.m. and April Esquivel recorded the minutes.
Welcome/Chair Update

Mark Outlaw welcomed everyone and explained the agenda for the meeting. The meeting will be conducted in 3 parts, business, board leadership and board succession planning, and free flow goal setting for 2014. Lunch is scheduled for noon, hard stop at 11:45 a.m. He then asked Dr. Ferrier for a brief university update.

University President Update

Dr. Ferrier explained that Mr. Holt was very excited about the programming for the Patriots' Casa because the military is very important. Our separate accreditation is closer and we will continue to work with representatives from SACS and will have a vote for our separate accreditation a year from now in December. The University has met and exceeded, once again the enrollment goals for Fall.

Dr. Ferrier introduced Dr. Albert Valadez, Chair for Department of Leadership and Counseling and Dr. Eric Lopez, Dean for our College of Education and explained they had a presentation for the board on the Teacher Prep Ready from Day One and the MSI Models for Success Initiative.

Dr. Lopez explained to the board that the College of Education, in our University, has the most students, and currently has 950 seeking teacher preparation. He also told the board the initial scholarship tranche the board had awarded, in the amount of $30,000, has helped 36 students.

Dr. Valadez’s presentation explained that the college of education asked the students “what did we do well, and not so well?” One thing the University sought to do was to make the registration process easier by bringing it to the district instead of having them come to us. Also, our students teach an entire class with a co-teacher at the district. Cohort 1 has helped East Central, Harlandale and South Side ISDs. Cohort 2 is sanctioned for SAISD and Cohort 3 will assist Southwest ISD.

Dr. Valadez played a DVD presentation, using our own faculty and students, pertaining to the information about the programs. Dr. Valadez and Dr. Lopez were hopeful that the board would once again move to help fund this program with another tranche scholarship.

Dr. Ferrier thanked them for coming.

Approval of Board Minutes from September 10, 2013.

Evangeline “Vangie” Flores asked if everyone had the chance to review the September 10, 2013 board meeting minutes received prior to the meeting. The minutes were provided in the board packet and with no corrections or amendments, approval of the minutes passed unanimously.

Financial Update

Mr. Anthony White was not able to attend, Mr. Alcoser went over the financials update. He pointed out that the foundation has awarded $120,000 to the University and asked what does the
board want to focus available funds on in future? Next year will be the big push for enrollment numbers for the Fall 2014 semester. Currently, the amount of scholarship dollars available for distribution is $295,005.59.

New Business

A. Governance Committee Update
Mark Outlaw explained the primary focus is succession planning for board leadership and terms for board members and expansion of board itself. He asked everyone to look at the handout in the board packet. Succession planning looks at a line of succession for chair, vice-chair, treasurer and secretary. Mark Outlaw will serve as Chair, Vangie Flores will serve as Vice-Chair, Clark Welder will serve as Treasurer, and Anthony White will serve as Secretary.

Discussion: The Vice Chair is the Chair-elect and will be expected to serve as chair once the current chair has served for two years. The Vice- Chair or Chair-elect will chair the two main fundraising events- Golf tournament and Gala/Luncheon.

Under Section III of the handout, the three board committees are named as follows: Governance, Marketing, and Development along with the Ad Hoc committees named as the Luncheon and Golf committees. Ms. Flores commented that a person should chair a committee and an office before becoming Chairperson, and that it is important as a board member to show the desire to do so.

Dr. Campos motioned to accept the succession planning as named, and to change the term Vice Chair to Chair-elect. Ms. Flores seconded, the motion passed unanimously.

B. Discussion and possible action-New board member selection.
Mr. Howard Hicks of Holt Cat was approached and asked if he would be interested in becoming a member of the board. Even though the board did not receive his biography before hand, Mr. Alcoser spoke about Mr. Hicks' desire to be part of the board and that Mr. Holt thought it would be a good idea. Ms. Steen agreed that he would be able to work within the circle of people the board would desire to reach.

Dr. Arline Patterson motioned to have Mr. Howard Hicks as a member of the board, and Clark Welder seconded, the motion passed unanimously.

C. Discussion and possible action-Board member Terms and possible by-laws amendment.
There are now two consecutive three year terms as shown in the handout provided in the packet. Should there be a vote for a third consecutive three year term?

Mr. Outlaw made the motion to approve a third, three year consecutive term, seconded by Mr. Kistner, and passed unanimously.

Note: Ms. Steen asked if future calendar year board meetings could be set and sent out for the year. Also, could board members have a login portal on the foundation website for foundation members only?

D. Discussion and possible action- Creation of Extended membership of “Members of the Foundation”
Currently the Foundation consists of the current board members. This discussion is to possibly open the “membership” to include others such as donors who would be recognized as “friends of the foundation.”

The idea is to have different levels of membership and be recognized as friends of the foundation, but the main focus is the recognition as a friend or donor. Dr. Campos brought up his concern about this group possibly competing with the President’s Circle membership. Mr. Welder voiced his skepticism about annoying people for a small membership fee as opposed to going after large donation amounts. Dr. Ferrier voiced her opinion about the idea being a good one, although possibly premature at this time for this board.

Mr. Outlaw suggested this topic can continue to be reworked and discussed at a later time.

E. RESOLUTION: TAMSAF approves a one-time transfer for the Spring 2013 Scholarship Tranche.

Mr. Fernandez asked where the board’s priorities are for the distribution of funds. Dr. Ferrier explained that there are three colleges, Arts & Sciences/ Education/Business. She also suggested that to better impact a larger part of our community is to have teachers ready on day one and leadership in education; there is where the foundation can make the largest impact. The previous Spring, the board designated $30,000 to MSI and $10,000 to general student usage for a total of $40,000.

Mr. Harold Oliver motioned for the board to approve a one-time transfer of $58,000, with a $48,000 and $10,000 split, seconded by Ms. Flores and passed unanimously.

F: Resolution: Amendment: TAMSAF to serve as Fiduciary for the Toyota Texas STEM Scholarship. [The following is an excerpt from the previous agreement]

Administration of Scholarship
Agreement

TOYOTA TEXAS TEACHER "STEM"
SCHOLARSHIP

This Administration of Scholarship Agreement (ASA) is established between Toyota Motor Manufacturing, Texas Inc. (TMMTX) and the Texas A&M San Antonio Foundation (TAMSAF), a not-for-profit 501(C)3 public charity, EIN 26-0895198. This ASA remains in effect from March 2012 through June 2016 and provides for scholarship and educational expense support not met by federal financial aid of one graduating student from one of several designated San Antonio high schools for eight consecutive academic semesters and any intervening academic terms to completion of a STEM Associates Degree at Palo Alto College and a STEM-teacher education undergraduate degree at Texas A&M University-San Antonio.

RESPONSIBILITIES:

TMMTX provides up to $27,000 in March 2012 and will replicate the award three subsequent years to a total $108,000 to TAMSAF to award and administer this four-year scholarship. Texas A&M San Antonio
Foundation’s Board of Directors has passed the following resolution on February 27, 2012 and concurrent amendments November 18, 2013; and will abide by the terms of the resolution and coordinate compliance with the University.

RESOLUTION:
Consent is confirmed that the Foundation will serve as fiduciary for the 2012-2016 TOYOTA TEXAS TEACHER SCHOLARSHIP

The Texas A&M San Antonio Foundation will serve as fiduciary (i.e., accepting receipt of and distribute funds) for the TOYOTA TEXAS TEACHER SCHOLARSHIP. The Texas A&M San Antonio Foundation will accept $27,000 and transfer an appropriate amount twice annually to the Texas A&M-San Antonio Office of Academic Affairs for management as student scholarship on behalf of the TOYOTA TEXAS TEACHER SCHOLARSHIP over four years to qualified high school graduates majoring in the STEM fields (Science, Technology, Engineering, Mathematics), who will attend Palo Alto College (PAC) beginning in the Fall 2012 semester, and who commit to attending TAMU-SA for completion of junior and senior year, followed by a four year voluntary commitment to teach at their San Antonio school district of high school graduation. One (1) four-year scholarship per year for four years will be provided. disbursed once at the beginning of each semester to cover tuition and fees expenses not met by federal financial aid. The scholarship eligibility criteria provided below will be used in selecting a primary and two alternate student designees. If primary student does not have unmet tuition and fee expenses, funds will be provided to the two alternate students. A semester’s worth of scholarship support will be placed in the student’s account as of Census Day in September and January when their continuing eligibility is verified. A university faculty mentor will assist the selected student and will be compensated $500/semester from the scholarship principal.

Motion was made by Harold Oliver to amend the Resolution and Douglas Carter seconded, passed unanimously.
Motion was made by Harold Oliver to cover Tomas Severs tuition and fees out of operation account and Dr. Roger Campos seconded, motion passed unanimously.

G. Committee and Ad Hoc Committee Appointments.

The Governance committee will consist of present Chairman, Chair-Elect, Immediate Past Chair, Past Past chair (Harold Oliver), Treasurer, Secretary, and one member appointed by the Chairman.
The Development & Marketing Committee will be chaired by the Chairman, and the remainder of the committee will be appointed by the Chairman.
The Luncheon committee will be chaired by the Chair-Elect and the remainder of the committee will be appointed by the Chairman.
The Golf committee will be Chaired by the Chair-Elect unless the Vice Chair delegates otherwise. The remainder of the committee will be appointed by the Chairman.
The Chair shall send an email asking board members for their committee preference and will inform them that they will be appointed to a minimum of two committees by the Chairman.

H. Summary Update-2013 Dream Maker Luncheon.
Ms. Flores thanked the honorees especially Weisie and John Steen and everyone who participated in the luncheon. Mr. Welder expressed his enthusiasm on how well everything was run. Ms. Steen would like a follow up letter on stationary to those that were sponsors, just a thank you, no dollar amounts, to be sent by Thanksgiving. Ms. Flores offered to go over the wording of a thank you letter drafted by Mr. Alcoser. Mr. Outlaw explained there is no need for a motion this agenda item was simply discussion.

I. Discussion and appropriate action—Authorize Golf committee to make purchases related to 2014 TAMSAF Golf Tournament.

Canyon Springs and Silverhorn were discussed as possible locations for the first two weeks of March.

The board passed the motion unanimously to allow Golf Committee to make appropriate purchases related to the 2014 TAMSAF Golf Tournament.

J. TAMSAF Goal setting.

The TAMSAF by-laws say the foundation is a fundraising board, not tied to scholarships. The question was raised of a possible third fundraising event as a Skeet Shoot. Mr. Outlaw expressed concern that the two fundraising events currently held will eventually tap out. Mr. Kistner suggested there should be a focus on annual giving and major gifts, and move away from event fundraising. Mr. Outlaw also suggested that for the upcoming golf tournament, the board should strive for 30 teams.

Mr. Outlaw will send by email requests for volunteers for committees, and Ms. Flores explained, everyone will be on a committee.
Dr. Campos will reach out to others for the Golf Committee.
Mr. Alcoser will email the bench marks information to everyone.

Other Business

Next meeting: Next meeting will be January 14, 2014 in room 304 of the Main Campus building, at 3 p.m.

Adjourn

Meeting adjourned at 11:53 a.m.

Respectfully submitted:
Evelinlina G. Flores, Secretary

Acknowledged and Approved by:

Dr. Maria Hernandez Ferrier
President, Texas A&M University-San Antonio