TEXAS A&M UNIVERSITY-SAN ANTONIO

External Scholarship Donor Agreement

Texas A&M University-San Antonio received an external scholarship check for the student listed below. The check did not include an award letter which explains what semester to award the scholarship and/or enrollment requirements. Complete the table below so A&M-SA may continue to process the student's award according to donor intentions.

Student Name | Student ID | Date of Birth

Check the box which describes how A&M-SA should award the funds.

Check Amount	Half in Fall/ Half in Spring	Fall Only	Spring Only	Summer Only

Check the box which describes the <u>minimum</u> enrollment permitted for the recipient.

	Full-Time Enrollment Undergraduate: 12+ credit hours Graduate: 9+ credit hours
	Three-Quarter Time Enrollment Undergraduate: 9-11 credit hours Graduate: 7-8 credit hours
	Half-Time Enrollment Undergraduate: 6-8 credit hours Graduate: 4.5-6 credit hours
	Less Than Half-Time Enrollment Undergraduate: 0.5-5 credit hours Graduate: 0.5-4 credit hours

Are exceptions permitted in the following situations?

	Student has applied for graduation
	Student is dually enrolled at another institution

Organization/Donor | Tax ID Number- needed for timely refunds if student does not meet minimum requirements.

Mailing Address | City | State | Zip

Contact Person | Email Address

Refund policy: Should the recipient not meet the above-mentioned requirements, the student will not be eligible for the scholarship disbursement and a refund will be sent to the donor.