



## LABORATORY SAFETY INSPECTION FORM

Building: Choose an item. Room #: Choose an item. Date: Click here to enter a date.	PASS	FAIL	N/A	COMMENTS/ACTION NEEDED
Instructor: Click here to enter text Auditor: Click here to text.				
<b>Lab Safety Training</b>				
Student Lab Safety Acknowledgement Form is completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>Fire Safety</b>				
Exits, aisles, fire extinguishers, fire alarm pull stations, eye wash and safety shower are unobstructed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Fire extinguishers are available and monthly service date is current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Eye wash and safety shower are tested monthly & operable	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>Electrical Safety</b>				
Electrical panels are not blocked and have at least a 36" clearance in front	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Electrical cords and extension cords are in good working condition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Extension cords are not used as a means of permanent wiring	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Outlets near water source have ground fault circuit interrupter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>First Aid Kit/Spill Clean-Up Kit</b>				
First Aid Kit/Spill Clean-Up Kit are available and stocked	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>Fume Hood</b>				
Fume Hood tested annually and their performance certified and current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
No equipment/tools or chemicals/hazardous waste stored in fume hood without EHS approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>Apparel &amp; Safety Equipment</b>				
Long pants, closed-toe shoes, and no loose hair	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Appropriate PPE (gloves, splash goggles, etc...) available and being used properly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>Compressed Gas Cylinders</b>				
Cylinders are firmly secured, contents clearly identified, and when not in use the valve is closed and safety cap is on	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>Chemical Safety</b>				
Gloves are removed and hands washed before leaving the lab	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Chemical Safety Guideline available in lab	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Chemical Inventory is current showing date of last review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Safety Data Sheets are readily accessible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Chemical containers are properly labeled with chemical identity, appropriate hazard warnings, name & address of manufacturer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Secondary chemical containers are labeled with name as listed on the Safety Data Sheet, hazard warnings, and identifying information such as CAS # or manufacturer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Refrigerator/ice machines have "NO FOOD or NO DRINK" labels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Chemicals segregated to avoid incompatibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
No open containers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Chemicals are within the expiration date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Toxic, flammables, irritant, and corrosive chemicals are stored below eye level	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Highly toxic gases stored in ventilated cabinet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

Chemical storage cabinets properly labeled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Flammables separated from oxidizers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
<b>General Lab Safety</b>				
Emergency Contact List-Safety Binder in place	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Lab is clean, organized, and has good housekeeping practices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.
Sharps disposal containers are available for proper sharps disposal and labeled as such	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Click here to enter text.

**Additional Recommendations/Observations:**

Click here to enter text.

Follow-Up Needed Within:  7 Days     30 Days     Immediately     Special Conditions: \_\_\_\_\_ Days

F/U Completed/Date: \_\_\_\_\_

**Additional Comments/Status Updates**

Click here to enter text.

Report sent to Principal Investigator/Lab Manager (Yes or No): Choose an item.

Report sent to: Click here to enter text.

Date Report Sent: Click here to enter a date.