Texas A&M University-San Antonio Police Department Fleet Management Departmental Vehicle Coordinator Designation Form

As established in 21.01.08.O1.G1, Fleet Vehicle Operational Guideline, Vehicle Custodians (department heads/directors/deans/chairpersons) are responsible for establishing a Vehicle Coordinator in their areas of responsibility. The name and contact information for the Vehicle Coordinator should be provided to TAMU-SA Police Department Fleet Management. The Vehicle Coordinator will be the main departmental contact for the UPD Vehicle Fleet Manager.

DEPARTMENT VEHICLE COORDINATOR

NAME:	
DEPARTMENT:	
ADDRESS/MAIL STOP:	
TELEPHONE:	
FAX:	
E-MAIL ADDRESS:	
VEHICLE CUSTODIAN (department head/director/dean/chairperson):	
AREA VP (or equivalent):	
TOTAL NUMBER OF VEHICLES:	
LIST THE LICENSE PLATE NUMBERS OF VEHICLES FOR WHICH	
THIS VEHICLE COORDINATOR IS RESPONSIBLE. Use back of this page if	
necessary.	

Please complete this form and forward to: University Police Department

Thank you