# LABORATORY SAFETY INSPECTION FORM

<table>
<thead>
<tr>
<th>Building:</th>
<th>Choose an item.</th>
<th>Room #:</th>
<th>Choose an item.</th>
<th>Date:</th>
<th>Click here to enter a date.</th>
<th>PASS</th>
<th>FAIL</th>
<th>N/A</th>
<th>COMMENTS/ACTION NEEDED</th>
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</thead>
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| Instructor: | Click here to enter text. | Auditor: | Click here to enter text. | | | | | | |

## Lab Safety Training
Student Lab Safety Acknowledgement Form is completed

## Fire Safety
- Exits, aisles, fire extinguishers, fire alarm pull stations, eye wash and safety shower are unobstructed
- Fire extinguishers are available and monthly service date is current
- Eye wash and safety shower are tested monthly & operable

## Electrical Safety
- Electrical panels are not blocked and have at least a 36” clearance in front
- Electrical cords and extension cords are in good working condition
- Extension cords are not used as a means of permanent wiring
- Outlets near water source have ground fault circuit interrupter

## First Aid Kit/Spill Clean-Up Kit
First Aid Kit/Spill Clean-Up Kit are available and stocked

## Fume Hood
- Fume Hood tested annually and their performance certified and current
- No equipment/tools or chemicals/hazardous waste stored in fume hood without EHS approval

## Apparel & Safety Equipment
- Long pants, closed-toe shoes, and no loose hair
- Appropriate PPE (gloves, splash goggles, etc...) available and being used properly

## Compressed Gas Cylinders
Cylinders are firmly secured, contents clearly identified, and when not in use the valve is closed and safety cap is on

## Chemical Safety
- Gloves are removed and hands washed before leaving the lab
- Chemical Safety Guideline available in lab
- Chemical Inventory is current showing date of last review
- Safety Data Sheets are readily accessible
- Chemical containers are properly labeled with chemical identity, appropriate hazard warnings, name & address of manufacturer
- Secondary chemical containers are labeled with name as listed on the Safety Data Sheet, hazard warnings, and identifying information such as CAS # or manufacturer
- Refrigerator/ice machines have "NO FOOD or NO DRINK" labels
- Chemicals segregated to avoid incompatibilities
- No open containers
- Chemicals are within the expiration date
- Toxic, flammables, irritant, and corrosive chemicals are stored below eye level
- Highly toxic gases stored in ventilated cabinet

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### Additional Recommendations/Observations:

Click here to enter text.

### Follow-Up Needed Within:
- ☐ 7 Days
- ☐ 30 Days
- ☐ Immediately
- ☐ Special Conditions: ____ Days

### F/U Completed/Date:

________

### Additional Comments/Status Updates

Click here to enter text.

**Report sent to Principal Investigator/Lab Manager (Yes or No):** Choose an item.

**Report sent to:** Click here to enter text.

**Date Report Sent:** Click here to enter a date.