TEXAS A&M UNIVERSITY SAN ANTONIO

Office of Student Financial Aid & Scholarships
One University Way
San Antonio, Texas 78224
Phone: (210)784-1300
Fax: (210)784-1490

2020-2021 Enrollment Change Request

The Office of Scholarships and Financial Aid assumes full-time enrollment and cost of attendance to determine aid for the semester in the initial awarding process. Student not enrolled full-time is responsible to complete and return this form to the Welcome Center for recalculating financial aid. Students graduating at the end of the semester should also complete this form so adjustment can be made to the cost of attendance and eligibility in accordance with federal regulation.

Section 1 – Student Information

Last Name _____ First Name _____ M.I. _____ Student ID # _____

Undergraduate Enrollment Status		
Fulltime	¾ time	½ time
12 hours +	9 – 11 hours	6 – 8 hours

Graduate Enrollment Status		
Fulltime	¾ time	½ time
9 hours+	7 – 8 hours	6 hours

Section 2: Please answer all 4 of the following questions

All questions require a response

1. How many hours will you be enrolled? FALL 2020 _____ SPRING 2021 _____
2. Fall 2020 Level: ☐ Undergraduate ☐ Graduate ☐ 2nd Bachelors
3. Spring 2021 Level: ☐ Undergraduate ☐ Graduate ☐ 2nd Bachelors
4. Will you earn your degree in December 2020? ☐ Yes ☐ No

Section 3: Student Certification Statement

Your signature on this document confirms your acknowledgement of the following:

- This form is for financial aid purposes only and not used to drop/add courses or to withdraw from the institution.
- We will re-evaluate your enrollment status on the census date to ensure there were no additional enrollment changes and that the cost of attendance is calculated correctly.
- This form is primarily used for evaluating a student's cost of attendance and not aid eligibility. However, adjustments to existing awards may be necessary based on changes to the cost of attendance.
- Submission of this form may delay disbursements until a Financial Aid staff member is able to make necessary adjustments.
- Processing times may vary depending on the time of year, and may take up to 7-14 business days.
- A notification will be sent to your institution's JagWire email address once the form has been processed. The notification will state whether adjustments were made to existing aid awards.

If any questions are left blank, this form will not be processed.

_____ _____
Student's Signature Date