

Office of Student Financial Aid & Scholarships

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Title IV Authorization

Texas A&M University-San Antonio, in compliance with federal regulations, must obtain written authorization from the student to apply Title IV funds* for payment of charges other than institutional charges [tuition and fees] on a student's account and to use these funds in payment of prior aid year non-institutional charges**. You must indicate your choice to one or both item below.

Step 1 – Student's Information

Last Name _____

First Name _____

Student ID (K or J#) _____

Step 2 – Authorization to Apply Federal Financial Aid to Non-Institutional Charges

Complete this section if you wish to **CHANGE** your response to authorizing current year non-Institutional charges.

____ I authorize Texas A&M University-San Antonio to apply my federal student financial aid to any non-institutional charges on my student account.

____ I do not authorize Texas A&M University-San Antonio to apply my Title IV funds to pay non-institutional charges.

If you choose this option you may receive a refund disbursement but still owe money to Texas A&M University-San Antonio. Outstanding balances are subject to late fees and may prevent you from registering, receiving grades, certifications or transcripts.

Step 3 – Prior Year Charges Authorization

Complete this section if you wish to **CHANGE** your response to authorizing prior year non-Institutional charges.

____ I authorize Texas A&M University-San Antonio to apply any Title IV funds to pay up to \$200.00 of prior year non-institutional charges within the limits as allowed by federal regulations. *If you have enough financial aid to cover your current year charges and have excess financial aid that you would like to apply to pay off a prior year balance due on your student account, please check that you authorize.*

____ I do not authorize Texas A&M University-San Antonio to apply Title IV funds to pay prior aid year charges. *If you choose this option you are responsible for all previous account balances, which may prevent future registration.*

Step 4 – Certification and Signature

Student's Signature _____

Date _____

*Title IV Aid includes Federal Pell and SEOG grants, Federal Direct Stafford loans and Parent and Graduate Federal Direct PLUS Loans.

**Non-institutional charges include library fines, trip fees, bookstore charges and other miscellaneous charges as required.