

**Office of Student Financial Aid & Scholarships**

One University Way  
San Antonio, Texas 78224  
Phone: (210)784-1300  
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## Title IV Parent Authorization Form for Direct PLUS Loan

Our records indicate that you have requested a federal PLUS Loan for the referenced student below. Federal regulations require Texas A&M University-San Antonio to apply Title IV financial aid funds to allowable educationally related charges assessed to the student. Educationally related charges include tuition, fees, Library fines, late registration fees, late payment fees, and parking fees billed by A&M-San Antonio. Under federal regulations, A&M-San Antonio must obtain authorization to apply Title IV financial aid to non-standard charges appearing on the student's account.

Authorizations are in effect for the entire respective aid year for which financial aid is awarded. Authorizations may be canceled at any time by submitting a written request to the Office of Scholarships and Financial Aid. Any request to cancel an authorization received by the office will be effective the day it is received and cannot be retroactive.

If A&M-San Antonio is not authorized to apply Title IV financial aid to the student's account, they will be responsible for any non-standard charges. Failure to remit payment by the due date may result in an assessment of late fees, a hold on registration and academic records, and cancellation of any preregistration.

### Step 1 – Student's Information

Last Name	First Name	M.I.	Student ID (K or J#)
Street Address	City	State	Date of Birth
Email Address	Telephone Number		Cell Phone Number

### Step 2 – Title IV Parent Authorization

**I authorize Texas A&M University-San Antonio to use Federal Title IV financial aid funds (Direct PLUS Loan) to pay for allowable non-institutional educationally related charges.**

**Yes, apply excess Title IV funds to all outstanding institutional and non-institutional charges.**

**No, do not apply excess Title IV funds to non-institutional charges.** I understand that excess Title IV funds will be refunded and the student will be billed for outstanding non-qualifying charges on the student's account.

### Step 3 – Certification and Signature

\_\_\_\_\_  
Parent's Name of Direct PLUS Loan Borrower (Print Name)

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date