Grant Submission Process

Office of University Advancement

TEXAS A&M UNIVERSITY-SAN ANTONIO
University Advancement

1
University Agency contacts OUA to apply for a grant.

2a
Agency wants to apply for a specific grant opportunity

2b
Agency is looking for a grant opportunity to fund a specific need.

3
OUA Officer researches grant opportunity for alignment to funder's program goals.

4
University Agency applicant meets with OUA officer to review application strategy.

5
University Agency receives a Grant Submission Form outlining internal approval process.

6
OUA and agency applicant collaborate to develop budget narrative.

7a
Agency applicant is subject matter expert and writes grant with support from OUA officer.

7b
OUA officer writes grant with support from agency applicant .

8
Grant Proposal is prepared within grant cycle timeline.

9
OUA provides grant documents and attachments required for submission.

10
OUA and agency applicant meet again to review proposal for final edits.

11
Grant application is submitted, ideally before deadline.