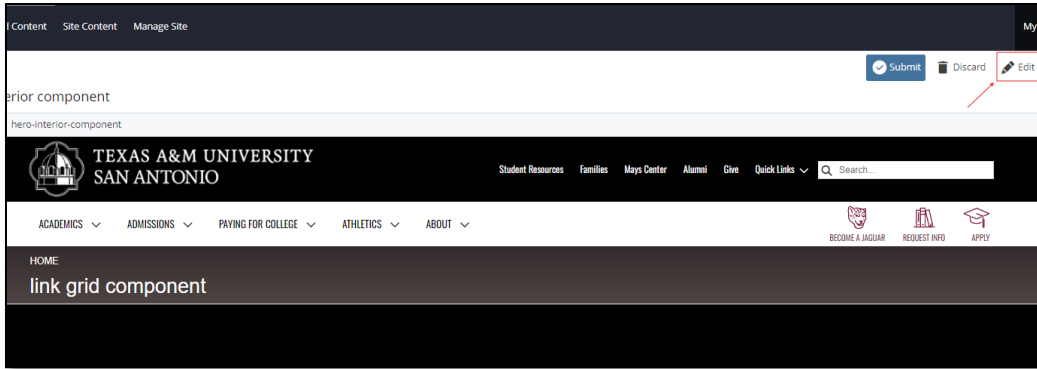


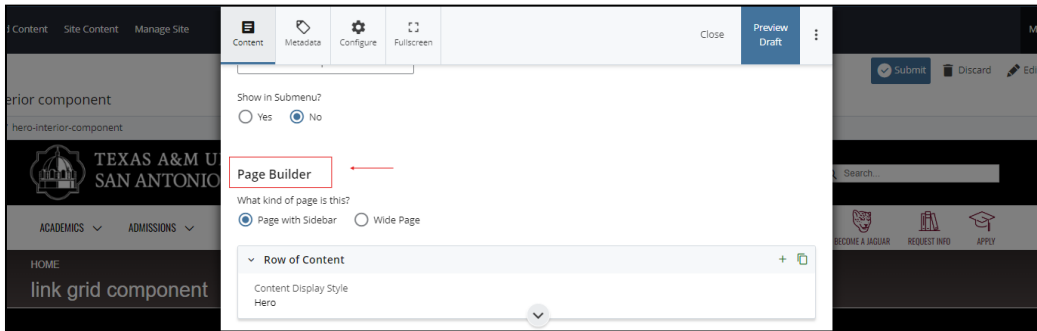
Link Grid Component

This document will explain how to use the “Link Grid Component”.

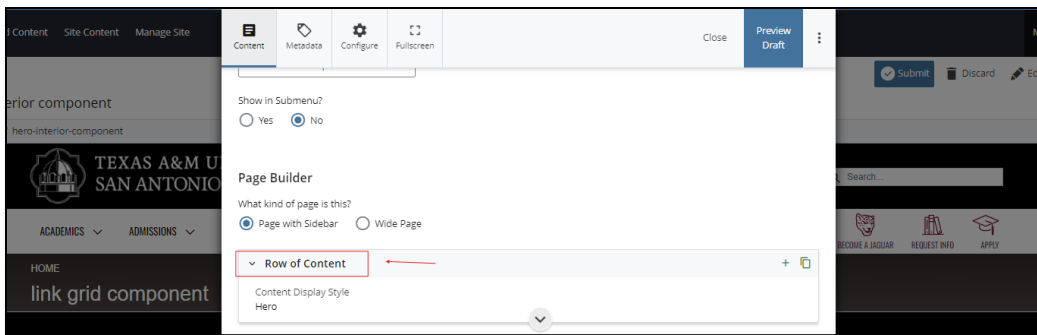
1. Click the “Edit” button at the top right of the screen. (screenshot below)



2. Navigate to the “Page Builder” section, under “Show in submenu?”. (screenshot below)

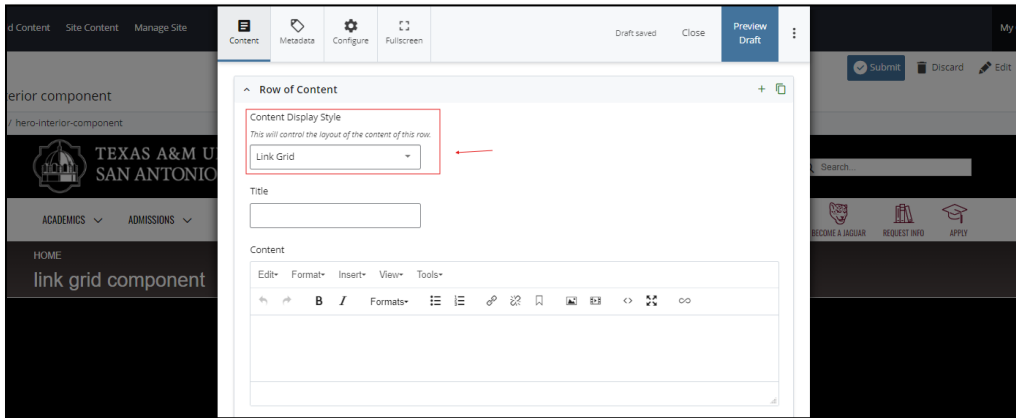


3. Open the “Row of Content” block by clicking the arrow to the left of the “Row of Content” title. (screenshot below)

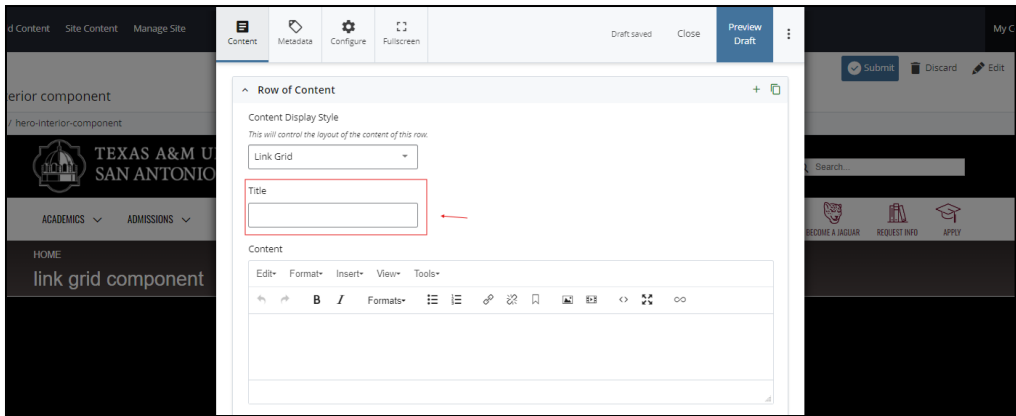


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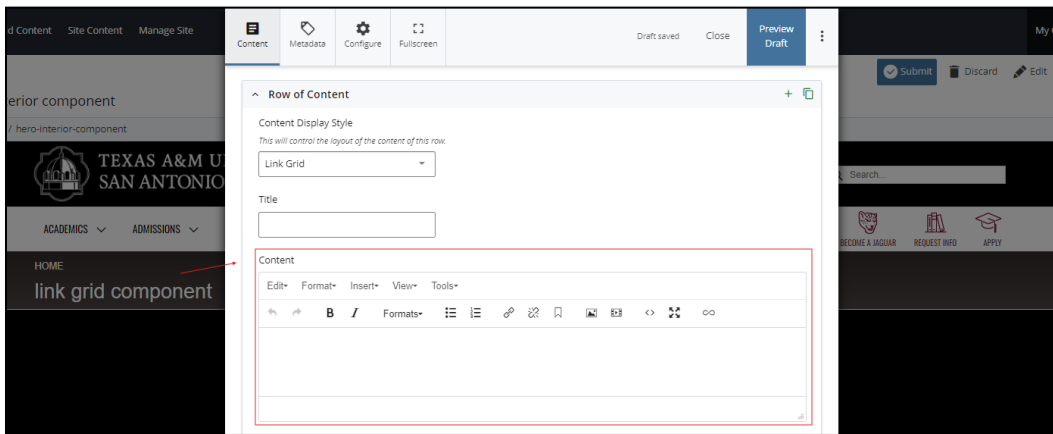
4. Open the **“Content Display Style”** dropdown menu and select the **“Link Grid”** option. (screenshot below)



5. Fill out the **“Title”** entry. (screenshot below)



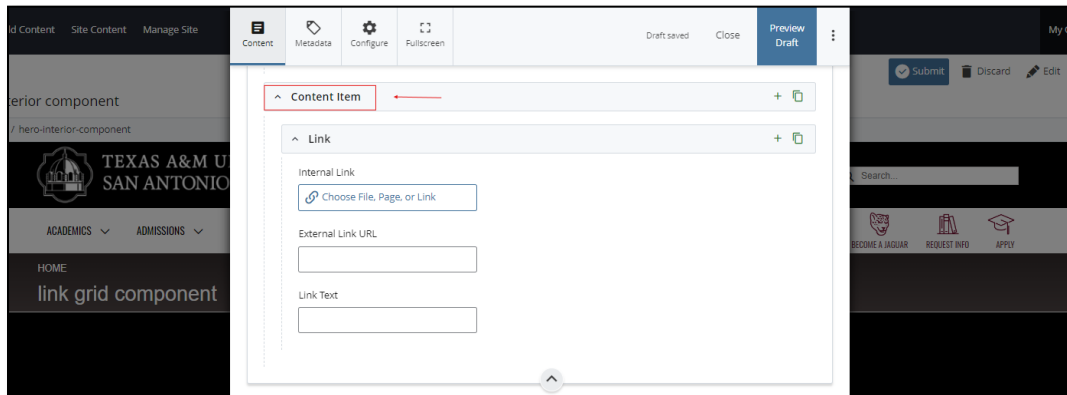
6. Fill out the **“Content”** entry. (screenshot below)



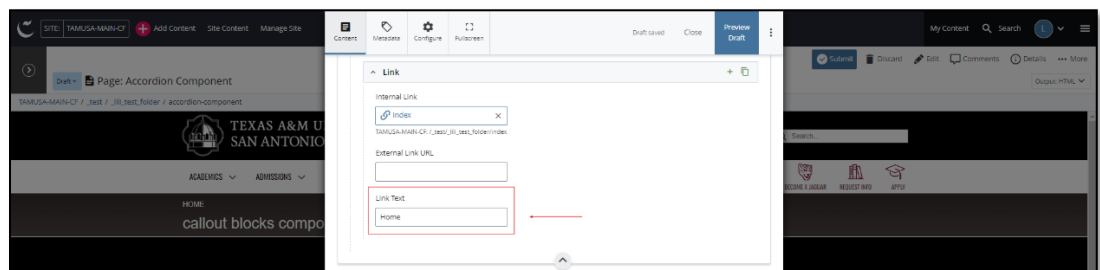
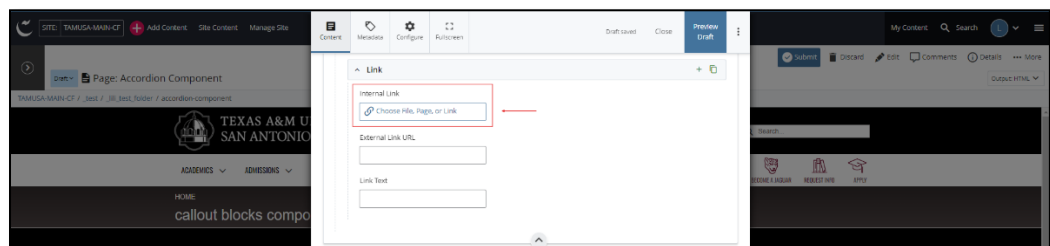
- a. This block has a formatting tool (WYSIWYG) to edit the content in the content block. WYSIWYGs will be explained in another video.

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7. Expand the “Content Item” block, by clicking the arrow to the left of the “Content Item” title. (screenshot below)

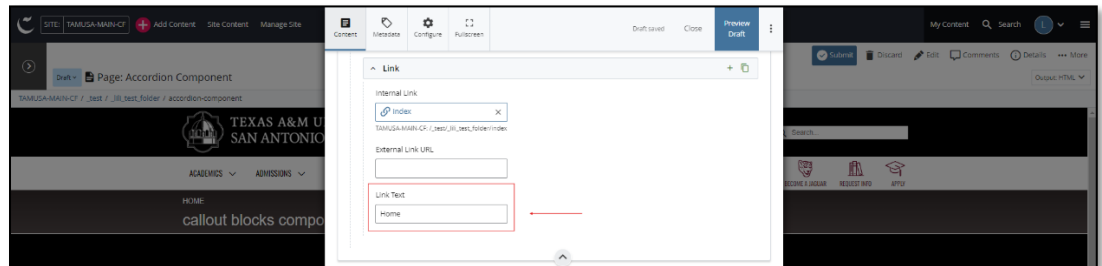
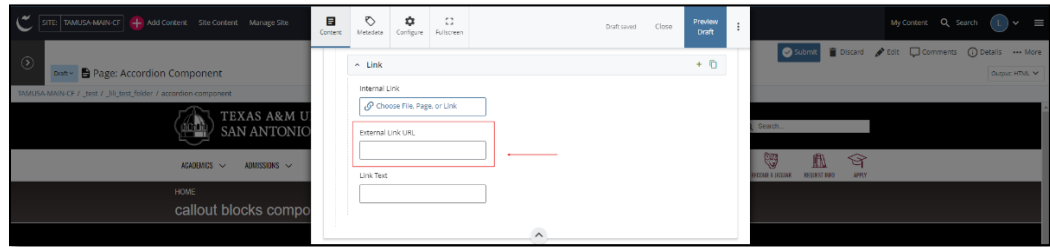


8. Scroll down to “Internal Link”. (If you *did not* upload a link into Cascade please move on to “9”) Click on the “Choose Files, Page, or Link” entry and choose the file, page, or link you would like to add. Finally, locate the “Link Text” entry and give your internal link a title. (screenshot below)
- Please ensure any links uploaded into Cascade are within an “_links” folder.
 - Adding an internal link is optional.

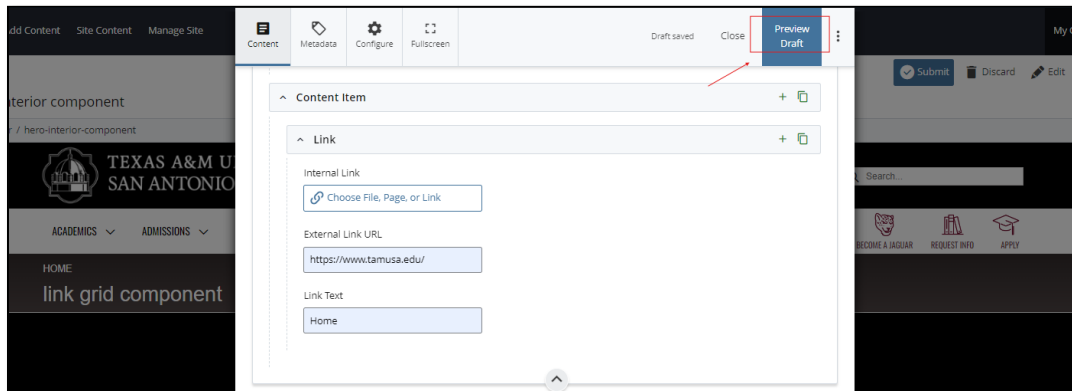


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9. Click on the **“External Link”** entry and enter the URL address. Finally, locate the **“Link Text”** entry and give your external link a title. (screenshot below)
- a. *Adding an external link is optional.*

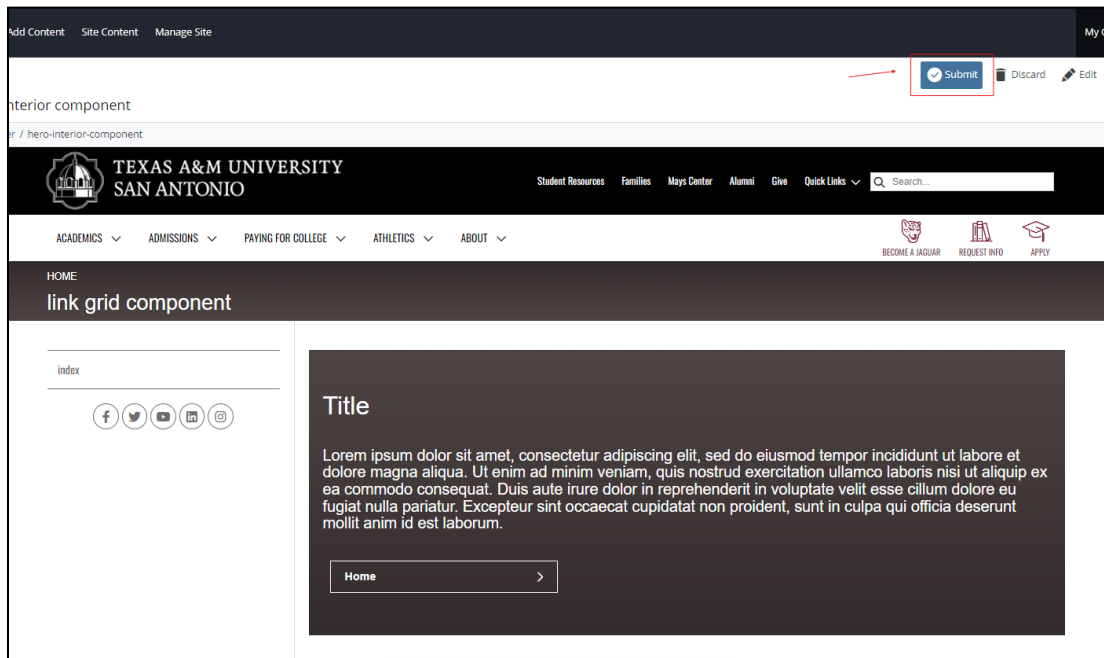


10. After making edits, click on the blue **“Preview Draft”** button at the top right corner. (screenshot below)



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11. Once you are satisfied, click on the **“Submit”** button, otherwise click on the **“Edit”** button if you would like to continue making changes. (screenshot below)



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Practical Applications for Link Grid

The link grid component is a versatile tool that universities can use to provide users with easy access to key resources, sections, or external pages. With the ability to include multiple links alongside a title and descriptive text, this component is ideal for organizing related information in a compact and visually engaging manner. It can be used for showcasing quick links to programs, events academic resources, or campus services, allowing users to navigate seamlessly to relevant content while maintaining a clean and professional layout. Below is a list of examples that we can use the link grid for.

- Centralizing Academic Resources
- Showcasing Student Support Services
- Departments and Programs
- Partnerships